



CALIFORNIA CONSTRUCTION AUTHORITY

NOTICE OF REGULAR MEETING CALIFORNIA CONSTRUCTION AUTHORITY BOARD OF DIRECTORS

March 10, 2022

Notice is hereby given that a Regular Meeting of the California Fairs Financing Authority d/b/a California Construction Authority Board of Directors will convene at **10:00 a.m. on Monday, March 14, 2022**. The meeting will be held at the **California Construction Authority Conference Room, 1776 Tribute Road, Suite 200, Sacramento, California 95815**.

This regular meeting is hereby noticed pursuant to California Government Code Section 54950 et seq., Section 9 of the Agreement creating the Authority and Article III of the Bylaws of the Authority.

California Construction Authority Mission Statement

CCA exists to facilitate in a timely manner and with cost effectiveness, construction of California fairgrounds, ensuring public health and safety and compliance with California codes.

California Construction Authority Vision Statement

In response to the ever-evolving needs on California fairgrounds, CCA will be the preeminent resource and facilitator for construction projects on California fairgrounds by delivering high standards of project management; timely and cost-effective service; superior quality control and compliance with California codes; and providing access to current, relevant information and education.

Call to Order

Roll Call & Introductions

Public Comment

AGENDA ITEMS

1. Adoption of Resolution No. 22-04 Approving Minutes of the February 18, 2022, Regular Teleconference Board Meeting.

INFORMATIONAL ITEMS

1. Executive Officer's Report: Staffing Update

CLOSED SESSION

1. Public Employee Performance Evaluation (Government Code, § 54957(b)(1))
Employee: Executive Officer
2. Conference with Labor Negotiators (Government Code, § 54957.6)
Agency Designated Representative: Board Chair
Unrepresented Employee: Executive Officer

RECONVENE FROM CLOSED SESSION

Report Out of Closed Session

3. Discussion and possible action regarding Executive Officer Compensation, if any.

Adjournment

PUBLIC COMMENT

It is the policy of the Board of Directors of the California Construction Authority (CCA) to encourage public participation in the meetings of the Board of Directors. At each meeting, members of the public shall be provided with an opportunity to directly address the Board on items of interest to the public that are within the subject matter jurisdiction of CCA.

NOTE: The Board may take action on any matter, however listed on this Agenda, and whether or not listed on this Agenda, to the extent permitted by applicable law. Staff Reports are subject to change without prior notice. If requested, this agenda can be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Board Secretary Assistant for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting, should telephone or otherwise contact the Board Secretary as soon as possible. The CCA Board Secretary may be reached at 1776 Tribute Road, Suite 220, Sacramento, California 95815, or by telephone at 916-263-6101.



AGENDA ITEM #1



CALIFORNIA CONSTRUCTION AUTHORITY

BOARD OF DIRECTORS REGULAR TELECONFERENCE MEETING MINUTES February 18, 2022

ROLL CALL:

The regular teleconference meeting was called to order by Chair McGuire at 10:24 a.m. on February 18, 2022, pursuant to the California Government Code Section 54950 et. seq., and Section IX of the Joint Exercise of Powers Agreement. Roll call was taken and a quorum of the Board of Directors of California Fairs Financing Authority d/b/a California Construction Authority (“CCA”) were present for all agenda items.

INTRODUCTIONS:

Board Members present Via Teleconference:

Mick McGuire, Chair

El Dorado County

Mike Francesconi, Director (Non-Voting)

CDFA Fairs and Exposition

Carlene Moore, Director **10:54 a.m.**

San Diego County Fair, 22nd DAA

Marisa Yeager, Director **10:23 a.m.**

Southern California Fair, 46th DAA

Michele Richards, Director

OC Fair & Event Center, 32nd DAA

Others present Via Teleconference:

Osman Mufti, Legal Counsel for CCA

CCA Staff present Via Teleconference:

Randy Crabtree Jr., Executive Officer
California Construction Authority

Vanessa Torres, Office Assistant
California Construction Authority

Michael Sellens, Project Manager
California Construction Authority

AGENDA ITEMS

1. Adoption of Resolution No. 22-00 Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953€ (AB 361).

DISCUSSION: Director McGuire requested clarification from legal counsel to explain the revised resolution 22-00.

MOTION: Director Richards moved to approve Resolution 22-00. Director Yeager seconded the motion.

VOTE: Roll Called by Board Secretary Vanessa Torres:

Director Yeager	Yes
Director McGuire	Yes
Director Richards	Yes
Director Vasquez	Absent
Director Moore	Absent

Motion Carried

Resolution No. 22-00 Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953€ (AB 361) is approved.

2. Adoption of Resolution No. 22-01 Approving Minutes of February 18, 2022 Regular Teleconference Board Meeting, and November 19, 2021, Special meeting.

DISCUSSION: There was no public comment on this item.

MOTION: Director Richards moved to approve Resolution 22-01. Director McGuire seconded the motion.

VOTE: Roll Called by Board Secretary Vanessa Torres:

Director Yeager	Yes
Director McGuire	Yes
Director Richards	Yes
Director Vasquez	Absent
Director Moore	Absent

Motion Carried

Resolution No. 22-01 Approving Minutes of February 18, 2022 Regular Teleconference Board Meeting, and November 19, 2021, Special meeting is approved.

3. Recognizing Board Officers Appointments for 2022.

DISCUSSION: As discussed at the November 2021 board meeting, Board officers to be nominated at the September board meeting and elected at the November board meeting yearly.

4. Adoption of Resolution No. 21-11 Approving New CCA Personnel Policy 213: CTO Non-Exempt Employees Policy.

DISCUSSION: Board moved to approve the resolution with verbiage to indicate a revised title per counsels’ recommendation from the name of “CTO Non-Exempt Policy” to “CTO Policy”.

MOTION: Director Richards moved to approve Resolution 21-11 Director Yeager seconded the motion.

VOTE: Roll Called by Board Secretary Vanessa Torres:

- Director Yeager Yes
- Director McGuire Yes
- Director Richards Yes
- Director Vasquez Absent
- Director Moore No

Motion Carried

Resolution No. 21-11 Approving Amended CCA Personnel Policy 213: CTO Policy is approved.

5. Adoption of Resolution No. 22-02 Approving Adoption of Revised CCA Personnel Administrative Policies.

DISCUSSION: There was no Public Comment on this item.

MOTION: Director Richards moved to approve Resolution No. 22-02 Director Moore seconded the motion.

VOTE: Roll Called by Board Secretary Vanessa Torres:

- Director Yeager Yes
- Director McGuire Yes
- Director Richards Yes
- Director Vasquez Absent
- Director Moore Yes

Motion Carried

Resolution No. 21-02 Approving Adoption of Revised CCA Personnel Administrative Policies is approved.

6. Adoption of Resolution No. 22-03 Approving Adoption of Revised Contracting and Personnel Procedures.

DISCUSSION: There was no Public Comment on this item.

MOTION: Director Yeager moved to approve Resolution 22-03 Director Moore seconded the motion.

VOTE: Roll Called by Board Secretary Vanessa Torres:

- Director Yeager Yes
- Director McGuire Yes
- Director Richards Yes
- Director Vasquez Absent
- Director Moore Yes

Motion Carried

Resolution No. 22-03 Approving Adoption of Revised Contracting and Personnel Procedures is approved.

INFORMATIONAL ITEMS

1. Financial Report

Executive Officer Randy Crabtree Jr. presented an update regarding the financial position of CCA.

2. Local Agency Investment Fund (LAIF) Report

Executive Officer Randy Crabtree Jr. presented the LAIF Statement to the board.

3. Construction Report

CCA Project Manager Sean Slay presented the Construction Report.

4. Six Point Contracts

Executive Officer Randy Crabtree Jr. presented the Six Point Contract Report.

5. Executive Officers' Report

Executive Officer Randy Crabtree Jr. presented Executive Officer's report.

6. Directors Report

Directors made comments.

7. The Next Regularly Scheduled CCA Board Meeting is on May 20, 2022

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: Meeting was adjourned by Director McGuire at 12:22 p.m.



INFORMATIONAL ITEMS



EXECUTIVE OFFICER'S REPORT

The Executive Officer's Report will be provided at the meeting



CLOSED SESSION

**The next CCA Board
Meeting is**

**May 20, 2022
10 a.m.**
